



ONTARIO SOUTH ASSEMBLY (AREA 86)
ALANON/ALATEEN FAMILY GROUPS

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| A.A. | Alcoholics Anonymous |
| ADR | Alternate District Representative |
| AFG | Al-Anon Family Groups |
| AGR | Alternate Group Representative |
| AIS | Al-Anon Information Service |
| AAPP | Area Alateen Process Person |
| AWSC | Area World Service Conference – Annual meeting of OSA Executive, DR's, Coordinators, Trustees, AIS Chairs, Literature Office Committee (LOC), Alateen Advisory Committee and Trillium Chairpersons. |
| CAL | Conference Approved Literature |
| CMA | Current Mailing Address |
| DR | District Representative |
| GR | Group Representative |
| ID# | Number assigned to every group when it registers with WSO Example: Area # 086 District # (1-32) Group ID# (8 digit number) |
| LDC | Literature Distribution Centre |
| LOC | Literature Office Committee |
| NPIC | National Public Information Centre |
| OSA | Ontario South Assembly (Area 86) |
| OSAAC | Ontario South Alateen Advisory Committee |
| PRC | Police Records Check |
| REP | Representative |
| SAM | Supportive Al-Anon Member (also referred to at WSO and in the Al-Anon/Alateen Service Manual as AMIAS [Al-Anon Members Involved in Alateen Service]) |
| WSC | World Service Conference (Annual meeting of all Delegates in North America) |
| WSO | World Service Office – Virginia Beach, Virginia |

Commonly used terms

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| AREA MANUAL | Ontario South Assembly Policy & Procedures Manual (this manual) |
| ASSEMBLY | Annual meeting of Al-Anon/Alateen members from groups in Ontario South including: Executive; Advisors; Coordinators; AIS Chairs, Alateen Advisory Committee and Trillium Chairpersons; Literature Office Committee; Trustees; DR's; ADR's; GR's; AGR's and any Al-Anon/Alateen member that chooses to attend. |
| ELECTION YEAR ASSEMBLY | The year when new Executive members are voted in for a three-year term. (2008 was an election year) |
| EXECUTIVE | Members of the Area Executive Committee are Delegate, Alternate Delegate, Chairperson, Secretary, Treasurer and two Advisors. The term 'Executive' may also refer to the Committee of which they all are a part. |
| EXECUTIVE HANDOVER MEETING | A meeting of the newly elected Executive members and the past Executive members held in the January after an election assembly. |
| MAILING PACKAGE | AWSC: Information that is mailed, by the Executive, to members of AWSC prior to the annual AWSC meeting. Assembly: Information that is mailed, by the Executive, to District Representatives for distribution to Group Representatives prior to Assembly. |
| OPEN LINES | Ontario South Assembly Newsletter. |
| PO | Public Outreach |
| POLICIES & GUIDELINES MANUAL | This manual, compiled by and maintained by the OSA Policies & Guidelines Manual Committee for OSA members. |
| REACHING OUT | Ontario South Alateen Unity Executive Committee Newsletter. (Note: Feb. 11 Reaching Out not available. Refer to Area Website, Co-ordinator's Corner, OSAAC) |
| REGISTRATION PACKAGE | Information given to attendees at AWSC and Assembly at time of registration. |
| SERVICE MANUAL | Al-Anon/Alateen Service Manual published by the WSO. |
| TRILLIUM | Ontario South Assembly Al-Anon/Alateen Family Groups Annual Convention. |
| UNITY | OSAAC Annual Alateen/Al-Anon Conference |