

ONTARIO SOUTH ASSEMBLY
AWSC – MAY 27, 28 and 29, 2011
Durham College
32 Commencement Drive
Oshawa, ON L1G 8G3

Friday May 27, 2011

Welcome

The OSA Chairperson, Sue G opened the meeting with a Moment of Silence followed by the Serenity Prayer. The Traditions, Concepts and Warranties were then read. A warm welcome was given to all by Sue and the Executive and Co-ordinators were introduced. The Interim Area Secretary, Jean McS completed the roll call.

Announcements followed regarding the availability of bottled water, location and use of meeting rooms, the Durham College facility as it applies to our use, cafeteria meals, meeting guidelines, registration packages and some housekeeping suggestions.

Coordinators /OSAAC Chair Reports

Literature – Jean McS explained that since her written report, she has received 2 new workshops from the WSO (a workshop on service positions and a workshop on B-31 *Many Voices, One Journey*). They will be put on the Ontario South website in the next week. She shared on what the duties of the Literature Coordinator are and encouraged those present to consider volunteering for the position in the next term. Jean thanked Carl F of District 28 for assisting her with the Literature display by setting up, taking down and keeping an eye on it during the weekend.

Open Lines – Sharon R had nothing to add to her written report. She suggested that if anyone was not receiving their copy of Open Lines that they speak with Jane H, the Group Records Coordinator – Jane takes care of producing the labels.

Website – Denyse K gave a PowerPoint presentation on website visits. The most visits occur from 9AM to 3PM and again from 7PM to 11PM. She asked that anyone wanting to have an event posted on the website use the form on the website. If you want to display a flyer, send it to her via email so that she can download it.

Group Records – Jane H expressed her gratitude for the opportunity to serve. She said that this has been an opportunity for personal growth – especially around filling out forms. She has a new appreciation for the importance of legibility. Changes to the Group Records form that were discussed at Assembly have been made. A recurring issue for Jane is the confusion that arises when a group reports a change in GR, but doesn't indicate whether or not they want the "current mailing address" to change (the "current mailing address" is usually the current GR's address, but not always.) A reminder that there are members out there who are not a GR but receive a personal copy of Open Lines.

Those people need to report a change of address directly to Sharon. Jane encouraged those present to consider volunteering for the positions at the Area level in the next term. The Group Records Coordinator needs to stay on top of things. With 2012 being a turn over year, there will potentially be 390 group records changes. As your groups elect new GRs, please report those changes as soon as possible so that she can handover an up-to-date system to the next Coordinator in January.

Public Outreach – Michele D reported that since her last report, there have about 100 more “Acts of Public Outreach”. If we continue at our current pace, we could reach 2000 “Acts” by the end of this year. With this job, you are free to spend as much time on it as you want. Michele has not found it to be demanding. She encouraged those present to continue their service journey in the next term.

Archives – Mary Jane M shared that when she first took on the position, she had a steep learning curve. She explained what she has done with the archives and that whoever takes over from her will not have to hire a moving van to move everything – she has whittled down a lot of the material that was passed on to her. She reminded DRs to pass on to the groups that it is important to keep group histories up-to-date. All forms, including those for interviewing long time members, are available on the Ontario South website. The *In Loving Memory* book goes only to area events – not to events like Trillium that are open to the public. Mary Jane encouraged those present to consider putting their names in to serve as a coordinator. She said she was willing to serve as a service sponsor to the next Archives Coordinator.

Alateen – Leslie P shared that she had recently been invited to Districts 14 and 15 – it was a great experience and there were some posters up on the wall that came out of one of the workshops. She encouraged Districts that do not now have an Alateen group to consider making it a District project to start up Alateen rather than waiting for someone to step forward. She shared how some Districts had found that the whole District became energized when they had Alateen groups starting up. She said that she had been busy as an Alateen Coordinator but had been having a lot of fun along the way. She encouraged those present to get involved with Alateen by becoming a SAM or coordinator.

OSAAC Chair – Sarah H reported that there may be a bid to hold the Unity Conference, but nothing is final yet. She was at the Blossom Time Convention and will be attending Trillium where there will be service sessions and workshops with the Alateens on the Saturday. OSAAC is looking at developing a newsletter that will go on the Ontario South website. There is currently a contest for Alateens to name the newsletter. The Alateens are working on new ways to fundraise for future events.

Questions and Answers

1. How large is the space required for Archives? A pickup truck and a van would hold everything for the move. The documents should be stored in a dry place where things will not be exposed to a lot of light. Something like a garage would not work.

2. What expenses are Coordinators covered for? Depends on the event and what the group issuing the invitation can afford to compensate. Otherwise, mileage and meals etc are paid. In addition administrative cost like paper, printing, postage, supplies, etc are covered. Each Coordinator is given a yearly budget and can ask for more if he/she needs it.
3. How many times a year do the Coordinators meet? Just at AWSC and Assembly. Some Coordinators have conference calls with WSO a couple of times a year. The Alateen Coordinator also sits on OSAAC and Unity Conference planning meetings, so she has to travel for that. There is a handover meeting at the beginning of each new term that the Coordinators attend.
4. If there is a mail strike, can group records changes be scanned and then sent electronically? Yes. Also, there is an electronic form that is on the Ontario South website.
5. What's the process for indicating that I am interested in a Coordinator's position? Historically, after the elections at Assembly are over, the new Delegate asks those who are interested in serving in a Coordinator's position to contact the new Delegate. The new Delegate then makes her appointments from those who have expressed an interest.

Meeting closed at 8:25PM with the Lord's Prayer.

Saturday May 28, 2011

The OSA Chairperson, Sue G opened the meeting with a Moment of Silence followed by the Serenity Prayer. The Traditions, Concepts and Warranties were then read. A warm welcome was given to all by Sue and the Executive and Co-ordinators were introduced.

It was determined by Jean McS, the Interim Area Secretary, through the morning roll call, that there were 52 members in attendance, 41 eligible voters and that 21 votes would constitute a simple majority. Those unable to attend were Nick M and Districts 5, 9 and 14.

Sue welcomed everyone to the day and repeated the announcements regarding the facility, meals, housekeeping rules and a review of the agenda was given. She indicated where the baskets were located for "Items for Consideration" and "Ask-It-Basket" questions. Motion forms were available from Jean McS. Gail C and Joan P would be available to those who needed assistance drafting a motion.

Sue asked for volunteers for the *Ask-It Basket* Committee.

Approval of voting procedures:

Review of Knowledge-Based Decision Making (KBDM), the writing of and voting on of motions was explained to the members. Sue indicated that if a new motion is submitted during this AWSC pertaining to a matter which is not included in the Items for Discussion on our Agenda, it will be reviewed at the next Executive meeting and if

appropriate, may be tabled for a future AWSC meeting. The members were asked by show of hands if they had any objections to these procedures. There were no objections.

It was moved and seconded “that we approve the voting procedures as explained”.
Motion carried.

Approval of 2010 AWSC Minutes:

It was moved and seconded “that we approve the 2010 AWSC Minutes as presented”.
Motion carried.

World Service Conference Report

Claire D gave a verbal report along with power point presentation. The power point presentation will be posted on the Ontario South website. A written report is in the package that was handed out at the time of registration. Claire described her experience at Stepping Stones, the home of Lois and Bill W. Claire asked that DRs share the information she is giving them here with their GRs. Remember to send District Minutes to Claire. *How Al-Anon Works* is Al-Anon’s “Big Book” and is now available in soft cover from the LDC for \$7.35.

Trillium Convention Report

Jo-Ann M updated everyone on the registration numbers and hotel rooms that had been booked to date and spoke on her growth during this service assignment.

Literature Distribution Centre (LDC) Report

Joan P reported on the process used to find the new LDC Office Manager, Ann K. Joan thanked Lyn S for her dedication to serving as our Office Manager.

Lyn S reported that the LDC is operating in the black. She thanked the Area for all the trust they have shown in her and the love and support she has received from the fellowship.

Anne K said she was looking forward to her new role. The physical move of the LDC will begin Monday. Ann handed out a flyer with the new contact information. She will send it out electronically so that the information can be passed on to the groups.

Alternate Delegate Report

Heather P let everyone know that she has been in contact with WSO regarding the mail difficulties in receiving *The Forum*. *Forum* registrations are up. The Area Policy and Guideline Manual is continuing to be updated – most large changes have now been made.

Financial Update for 2011

Marianne E reviewed the 2010 financial information. She talked about the benefits of having a “prudent reserve”.

- Lunch Break and Fellowship -

Afternoon session began with the Serenity Prayer.

Marianne E reviewed the 2011 Budget from January 01 to April 30, 2011.

Discussion Items

1. Proposed Budget 2012

It was moved and seconded that “the proposed 2012 budget be forwarded to Assembly 2011 as proposed.” Motion carried.

2. Ontario South Alateen Advisory Committee Charter

It was moved and seconded that “the OSAAC Charter be forwarded to Assembly 2011 for approval.” Motion carried.

3. Ontario South Alateen Advisory Committee Finances

It was moved and seconded that “the OSAAC Finances be forwarded to Assembly 2011 for approval. Motion carried.

It was moved and seconded that “the 2012 Budget be increased to accommodate OSAAC finances subject to approval of the OSAAC Charter by Assembly.” Motion defeated.

It was moved and seconded to “amend the OSA 2012 budget to include a \$3045 budget line for OSAAC 2012 expenses using the 2010 profits”. Motion carried.

4. Ontario South Assembly (OSA) Supportive Al-Anon Member (SAM) Recertification Area Process

It was moved and seconded that “there be a restructuring of OSA's Area certification and re-certification process for SAMs”. Motion carried.

5. Open Lines as an electronic subscription

It was moved and seconded that “AWSC forward the question regarding electronic mailing of Open Lines to Ontario South Assembly 2011”. Motion carried.

6. Outgoing Group Representatives vote at Assembly for Incoming Executive

It was moved and seconded that “it be forwarded to Assembly 2011 that the GR who votes for the new Executive be determined by their group autonomy.” Motion defeated.

Workshop: Ontario South Assembly Executive Members sharing on their Service Positions in OSA followed by Question and Answer period

Claire D, Heather P, Sue G, Marianne E and Jacqui K (former Area Secretary) shared their service experience in their Executive positions

- Supper Break and Fellowship -

Workshop: Public Outreach

Michele D got those present talking about Public Outreach projects, benefits and things that block us from doing them.

District Reports

The following DRs gave their reports: 22, 23, 24, 25, & 26

OSA District Boundaries

Sue G explained her curiosity at Assembly 1997, regarding the purple areas on Area 86's District map. She remembers feeling the need to be inclusive in Area 86 and that these purple areas signified, to her, that not all of Ontario South's landmass was included on the Area map. Her concern related to members or prospective members, in these purple areas, who may wish to access the resources of Al-Anon and yet they were not affiliated with any particular District.

At the executive meeting in February 2011, Sue asked permission to present the revised map, that she had created, which included all the landmass in Ontario South, at AWSC 2011. The Executive agreed to the presentation.

Sue pointed out the 10 purple areas (which were lettered from A to J for ease of identifying) on the original map and explained how she determined which district would acquire a particular area. First she determined the abutting districts, then she considered the number of groups already in the districts, and then she relied on the convenience of the actual remapping of the districts.

Having explained the how, why, and where of the remapping, Sue reviewed the District Boundary descriptions sheets and the revised map. She then explained a sheet would be given to each DR with their district boundaries described on one side of the page and on the other side they would find a chart with district numbers, the number of groups in the districts, and the allocated areas. Also on this sheet were some questions with respect to helping her validate and clarify information on the individual District Boundary descriptions.

Questions and concerns followed. Some questioned the need for the remapping but on the whole the members were receptive and positive.

Meeting closed at 9PM with the Serenity Prayer.

Sunday, May 29, 2011

Sue G opened the meeting with a Moment of Silence followed by the Serenity Prayer. The Traditions, Concepts and Warranties were then read. Final announcements were made and members were asked to hand in their evaluations before leaving. They may also be mailed to Jean – OSA Interim Secretary, her address is on the form. Sue advised that the Assembly packages would be out late August or early September.

District Reports

The following DRs gave their reports: 27, 28, 30, 31, & 32

AIS Reports

Ottawa AIS presented by Marthanne R

Toronto AIS presented by Grace K-N

Delegate's Update

Claire D continued her presentation from where she left off on Saturday. Trillium 2013 Chair will be Debbie C, DR for District 16. Claire spoke about the upcoming election of Executives at Assembly. Claire presented the new PSAs.

Sue G explained that the Executive met last night to talk about the District Boundaries Map and that the map is meant to clarify for districts what their boundaries are. If the changes result in a financial burden for a District, the issue can be revisited. Any groups that now find themselves in a different District can decide by discussion with the two districts involved on where they wish to be located. Concern was expressed as to whether or not Group Records and Archives will be affected by the changes since both keep records by District number. Most Districts will not be affected by the changes. Each DR will be receiving a list of their boundaries/groups at the end of the meeting. They are asked to email Sue with corrections to the sheets that she is giving them. A suggestion was made that when the entire map is settled that DRs receive a copy of their section of the map. Sue explained that the Executive would have to decide whether there were enough funds available to do that.

Ask-it-Basket Answers

The Advisors and volunteers read their findings. All Ask-It-Basket questions and answers will be printed in Open Lines.

Sue G needs the resumes for those applying for Executive positions by the beginning of August.

The meeting was closed at 10:30AM with the Lord's Prayer and Al-Anon/Alateen Declaration.