

SECTION 12: RECORDS AND INFORMATION MANAGEMENT

A: GROUPS AND DISTRICTS

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1. Groups:

Groups are encouraged to send Group History information to the Area Archivist. The Area Archivist compiles and maintains a binder for every district. See Section 10 for the WSO form Group History Checklist.

2. 2. Districts:

Some districts have their own Archives containing old version of Conference Approved Literature and history related to the district.

Districts are encouraged to send a copy of district minutes to the Delegate.

NOTE: The Area Archivist is to confirm as to whether district minutes will be maintained in Area Archives.