



1. Name:

The committee will be known as the Ontario South Alateen Advisory Committee (OSAAC).

2. Purpose:

The primary purpose of OSAAC is to unite all Alateen groups throughout Ontario South. In accordance with the primary purpose, the committee will do so by the exchange of ideas and experiences.

3. Elected Members of the Committee:

Alateen Members: Chairperson and Co-Chairperson/Secretary

The Co-Chairperson position is elected for a 2 year term and automatically becomes the Chairperson the second year.

Supportive Al-Anon Member (SAM) certified Al-Anon Members: One Advisor with a second Advisor as needed, keeping in mind the ratio of Al-Anon members to Alateens.

4. Executive Liaison:

The Area Alateen Co-ordinator, as part of their duties, is a member of OSAAC and is the liaison to the OSA Executive. The Area Delegate appoints the Area Alateen Coordinator once every three years.

5. Treasurer:

OSAAC members will decide who will be responsible for managing OSAAC funds and a bank account. Those eligible will be: Area Alateen Co-ordinator; OSAAC Advisor, or an Alateen OSAAC member. OSAAC members will decide how long a member will serve in this position.

6. Appointed Members of the Committee:

Additional Alateen Committee Positions may be appointed, as needed, by the elected members.

Treasurer

Roadshow Coordinator

Newsletter Editor

Member at Large

7. Election of Committee members:

Elections will be held each year at an Al-Anon/Alateen event decided upon by the OSAAC. Such as, the Unity or Trillium Conferences. All Alateen members may participate in the meeting, but the principle of one vote per group will be observed. Members willing to stand will be given an opportunity to share why they are standing for the position. Votes will be taken by secret ballot.

8. Common Responsibilities of OSAAC members:

1. Attend Alateen and/or Al-Anon meetings regularly.
2. Attend all scheduled OSAAC meetings and Area Alateen Service meetings. If they are unable to attend such meetings, they are to notify the Chairperson.
3. Fulfill the responsibilities of the position. If committee members are unable to fulfill their responsibilities, please inform the chairperson to allow a replacement to be found.
4. Review this Charter every three years. If revisions are made, send to Area Chairperson, by January 1st.

9. Age Recommendations:

1. The Chairperson be 18 years old and have two years experience in Alateen.
2. The Co-Chairperson be 17 years old and have one year experience in Alateen.
3. Advisors are SAMs as per Ontario South certification process.
4. Appointed committee members be 14 years of age and have one year experience in Alateen.
5. The maximum age of a member of OSAAC, at the completion of their term of office shall be 21 years.

NOTE: Recommended ages noted above are guidelines and do not prevent a member with, maturity, length of time in Alateen and service experience from being elected or appointed.

10. Recommended Requirements for Positions:

1. The Chairperson and Co-chairperson to have been a member of OSAAC or a GR for at least a year.
2. That an Advisor be a Sponsor or former Sponsor of an Alateen group or have previous involvement with the previous Alateen Committee (Unity Committee).
3. Roadshow Coordinator must have 1 or 2 years regular attendance in the program (two is preferable unless the member is already involved with service).

11. Term of service:

All positions are for a one year term, except Roadshow Coordinator (2 years), the Area Alateen Coordinator 3 years (Area appointed position), and possibly the Treasurer.

12. Filling Positions:

1. If the Chairperson steps down, the Co-chairperson automatically assumes the position.
2. If the Co-chairperson steps down, the Chairperson may appoint a replacement until an election can be held.
3. If an appointed position member steps down, the Co-chairperson may fill the vacant position until the committee appoints a new member.

13. Voice and Vote:

All members of the OSAAC have a voice at committee meetings. The Chairperson, Area Alateen Coordinator and Advisor(s) do not cast a vote. The Chairperson will cast the deciding vote in the event of a tie.

14. OSAAC Meetings:

1. One planning meeting to be held annually. Time and place to be determined in consultation with committee members. March/April is the suggested time frame but should be scheduled before AWSC.
2. At Assembly. After discussion with committee members, time and place to be determined in consultation with the Area Alateen Coordinator (Executive Liaison) and the Area Chairperson.

15. Area Alateen Service meetings:

See 11 J Draft Agenda for Area Alateen Service meetings.

1. All Alateen members may participate in these meetings, but the principal of one vote per group will be observed.
2. Conferences are a prime opportunity for Alateens to gather together. In cooperation with the program chairperson for each event, a service meeting will be scheduled into the Alateen program (not during meal times) at the following events:
 - Ontario Regional Conference (know as ORC an A.A. conference) which is held in March.
 - Trillium Convention (Ontario South Al-Anon/Alateen Convention) which is held the 3rd or 4th weekend in June.
 - - Unity Conference (2007 held in October, 2008 held in September, 2009 held in October)
 - - Assembly which is held late October or early November.

3. Alateen GRs, already attending Ontario South Assembly, are expected to attend the Area Alateen Service meeting. It is suggested that the Area Chairperson allocate time in the agenda during the afternoon on the Saturday at same time as the first workshop.
4. OSAAC Advisors that are expected to attend the Area Alateen Service Meeting held at Assembly, may choose to travel ONLY for this meeting. If not participating in the Assembly meetings, they do not need to register for Assembly.
5. The Area Alateen Coordinator and the OSAAC Chairperson need to be able to attend the Area Alateen Service meeting at Assembly and not conflict with the Alternate Delegate & Coordinators meeting.

16. OSAAC Autonomy:

1. While operating as a separate entity, the OSAAC will maintain a close liaison with the OSA Executive through the Area Alateen Co-ordinator and with AWSC and Assembly through the Chair of OSAAC.
2. Sections: 11: I OSAAC Position Guidelines;
11:J Draft Agenda for Area Alateen Service meetings; and
11: K Ontario South Alateen Unity Conference Guidelines,
will be developed, maintained and updated by OSAAC.