

**Minutes amended October 27, 2012**  
**Ontario South Assembly**  
**October 28, 29, & 30, 2011**

Best Western Parkway Toronto North Hotel and  
Sheraton Parkway Toronto North Hotel and Conference Centre

***“Expanding our Community of Hope by embracing:  
Yesterday’ Foundation  
Today’s Successes  
Tomorrow’s Possibilities”***

**FRIDAY, OCTOBER 28, 2011 (evening session)**

The *meeting opened* with a Moment of Silence followed by the Serenity Prayer and reading of the Traditions, Concepts and Warranties.

*The Chairperson welcomed everyone* to this Assembly and asked those attending for the first time to stand (‘you are not alone’) and also acknowledged Alateens in attendance. Introduction of OSA Executive, Advisors and Coordinators followed.

*The 2011 Assembly Host Committee Chairperson* extended a welcome to this Assembly and made some housekeeping announcements relating to the location of water stations, the Country Store, Literature room and Hospitality Suite and gave the hours of operation.

***Open Speaker Meeting***

**SATURDAY, OCTOBER 29, 2011 (morning session)**

The *meeting opened* with a Moment of Silence followed by the Serenity Prayer and reading of the Traditions, Concepts and Warranties.

*The Chairperson welcomed everyone* to this Assembly and asked those attending for the first time to stand (‘you are not alone’) and also acknowledged Alateens in attendance and members who had attended 5 or more Assemblies. Introduction of the OSA Executive, Advisors and Coordinators followed.

*The 2011 Assembly Host Committee Chairperson* extended a welcome to this Assembly and shared on how connected he was feeling. He made some housekeeping announcements relating to the location of water stations, the Country Store, Literature room and Hospitality Suite and gave the hours of

operation. He reminded everyone that there is a list of area restaurants and that the hotel was providing a buffet at lunch and supper.

The Chairperson provided information about the location of exits, washrooms etc. and times/locations for the Ask It Basket committee and the Alateen GRs meeting and the location of the Workshop sign up sheets.

*She explained KBDM* (Knowledge Based Decision Making) and the *Voting Procedures* by reading pages 9 and 10 from the pre-Registration package.

**Motion 1: Moved and seconded that “the voting procedures be accepted.” Carried.**

The Chairperson asked for a volunteer to be the Time Keeper.

*Items for Consideration* are topics, which affect members at the Area level requiring a decision beyond group or district autonomy. An Item for Consideration submitted will be taken up by the Executive at an upcoming meeting (November). These items are clarified as needed, that is, if it is deemed to be administrative in nature, the Executive will deal with it, and if it is a substantive issue requiring a motion to come to a future Assembly, it would be brought forward at AWSC (*see Concept 3, pages 177-180 of the Al-Anon Alateen Service Manual*).

*Ask It Basket questions* are questions where the answers have not been found in the *Al-Anon Alateen Service Manual* or Ontario South Policy and Guidelines Manual. Four volunteers stepped forward for this task.

Six non-voting members volunteered for ballot distribution and collection. Four non-voting members volunteered to be door monitors.

**Motion 2: Moved and seconded that “the Assembly 2010 Minutes be accepted.” Carried.**

*Delegate’s Report* – The Delegate gave a PowerPoint presentation which is available on the Ontario South website at [www.al-anon.alateen.on.ca](http://www.al-anon.alateen.on.ca)

She invited questions:

Question - What’s the definition of a high pressure group?

Answer - a group that is run by one person – nothing happens without that person being involved. The group does not follow Tradition 2.

Question - WSO is in good financial shape but only 58percent of groups donate. How can they be in good financial shape?

Answer - Literature sales keep the WSO in the black.

Question – Is insurance for groups available?

Answer - Because Ontario South is not incorporated, there is no umbrella insurance available.

**Treasurer's Report** – The Treasurer reminded everyone what the correct mailing address for the Treasurer is and that the Ontario South Expense Form has recently been amended to include an advance and a new timeline for expense claims was set by the Executive which states “Expense claims are to be submitted to the OSA Treasurer within 60 days of the event or claim could be denied”. She reviewed the 2010 financials (green pages) and the Sept 30, 2011 financials (yellow sheets).

She invited questions.

A member pointed out that the Prudent Reserve should read 2010.

Question – How was the prudent reserve invested?

Answer: In low risk investments with the TD bank.

Question - What is the depreciation of \$499?

Answer: - The laptop used for Group Records.

Question: - What happened to the \$4000 that didn't go into prudent reserve?

Answer: It was kept in the cash on hand.

**Trillium Report** –the Trillium Chair dressed up as Zorro, encouraged members to register for Trillium 2012. A name was drawn for free registration.

The Chairperson explained the seating arrangements for afternoon voting and reminded everyone that people who leave during the voting process will not be able to come back in.

Meeting closed at 11:55AM with the Al-Anon Declaration

### **SATURDAY, OCTOBER 29, 2011 (afternoon session)**

Reconvened at 1:30 with a Moment of Silence and the Serenity Prayer

The Chairperson confirmed the seating arrangements and reviewed the election process.

**Motion 3: Moved and seconded that “the election process be accepted.” Carried.**

### ***Elections***

Eligible voters 220, 2/3 majority 147, simple majority 111

- 1) **Delegate** (2/3 majority required) elected
- 2) **Alternate Delegate** (simple majority required) elected
- 3) **Chairperson** (simple majority required) elected
- 4) **Treasurer** (simple majority required) **no one stepped forward**

5) **Secretary** (*simple majority required*) *elected*

## **REPORTS GIVEN DURING VOTE COUNTING:**

**AAPP** – The AAPP Coordinator explained that since the report that everyone had in their Registration package was prepared 2 SAMS have retired. He fielded the following questions:

Q – A member is having difficulty with his local police force in meeting their requirements for documentation.

A- In Ontario, each police force has their own requirements and Ontario South will work with each police force separately to meet their requirements.

Q – Why do we need a lawyer?

A - The person who looks at the Police Record Checks needs formal training on the Human Rights Code and our AAPP doesn't have that training.

**Alateen** – The Alateen Coordinator shared on what a great experience being the Alateen Coordinator has been. She reported that there had been no Unity Conference in 2011 and asked Districts to please think about hosting the Conference in 2012

**Archives** – The Archives Coordinator shared on what a rewarding experience she has had as the Archives Coordinator. She thanked all those who had hosted her. She reminded everyone about the Memorial book and stressed how important it is to preserve our Al-Anon history in Ontario South.

**Literature** – The Literature Coordinator expressed her gratitude for being the Literature Coordinator and briefly described what the role entails. She encouraged members to consider putting their name forward for this position.

**OpenLines** – The OpenLines Coordinator shared on what a great experience being the OpenLines Coordinator had been.

**Public Outreach** – The Public Outreach Coordinator reported that the goal of 1000 Acts of Public Outreach during her term had been exceeded and she reminded everyone on how easy it is to do Public Outreach. She thanked everyone for giving her the opportunity to serve.

**Website** – The Website Coordinator reported that there have been 7697 visits to the Ontario South website so far this year (average 281 visits per day). She is working on getting the Area map on the website. She thanked everyone for giving her the opportunity to serve.

**Trillium Report** – The Trillium 2011 Chairperson reported that he is still looking for a Graphics person and a Media person to serve on the Trillium 2012 Committee. There is a link on the Ontario South website ([www.al-anon.alateen.on.ca](http://www.al-anon.alateen.on.ca)) for Trillium and members can go there to get details about the Conference and download the Registration Form.

**Group Records** – The Group Records Coordinator explained that the CMA (current mailing address) is usually the GR. She reminded GRS and DRs to send her their changes as soon as possible so that she can enter all the new information before the records are passed on to her successor. She thanked everyone for giving her the opportunity to serve.

**LDC** – The Literature Distribution Centre Office Manager reminded everyone that consignment orders are possible - contact her for how to go about it. Anyone wanting Guidelines will now have to pay 25 cents per Guideline, or they can print them from the WSO website ( [www.al-anon.alateen.org/members](http://www.al-anon.alateen.org/members) ) for free. The LDC will close for the holidays on December 23 and re-open on January 3, 2012.

**Forum** – The Alternate Delegate reminded DRs to make sure that the Area Policy and Guidelines Manual that they will be passing on to the next DR is up to date. Difficulties with the mailing of the Forum should be resolved for November. The number of Forum subscriptions have reduced in Ontario South in the last few years, so she asked members to consider getting one or giving one to someone as a gift.

#### **DISCUSSION ITEMS:**

1. Ontario South Alateen Advisory Committee Charter

**Motion 4: Moved and seconded that “the OSAAC Charter be adopted by Ontario South Assembly 2011.” Carried.**

2. Ontario South Alateen Advisory Committee Finances

**Motion 5: Moved and seconded that “an OSAAC Treasurer be elected for 2 years with a full disclosure of OSAAC’s funds prior to Area Executive meetings, AWSC and Assembly with 2 members signing cheques.” Carried.**

**Motion 6: Moved and seconded that “Ontario South Assembly 2011 should adopt the OSAAC finances as amended.” Carried.**

Meeting ended at 6PM with the Al-Anon Declaration.

#### **SATURDAY, OCTOBER 29, 2011 (evening session)**

Meeting resumed at 7PM with a Moment of Silence followed by the Serenity Prayer

The Treasurer clarified that the last motion (Motion 6) has affected the OSAAC Charter.

**Motion 7: Moved and seconded that “we overturn the entire motion #5 made today.” Carried. Motion 6 is now null and void.**

**Motion 8: Moved and seconded that “we accept the OSAAC Finances document as originally written and given to us for review for this conference.” Carried.**

3. Open Lines as an electronic subscription

**Motion 9: Moved and seconded that “we amend the motion on the table to add that we still send out a paper copy if requested. Carried.**

**Motion 10: Moved and seconded that “OpenLines be sent electronically as amended.” Carried.**

4. Ontario South Assembly Supportive Al-Anon Members (SAM) Recertification Area Process

**Motion 11: Moved and seconded that “the SAMs in Ontario South Assembly have a Police Records Check every 3 years in addition there must be a Form C signed yearly by the SAM that nothing has changed.” Carried.**

5. Proposed Budget 2012

**Motion 12: Moved and seconded that “we adopt the proposed budget for 2012.” Carried.**

Meeting closed at 9:55PM with the Al-Anon Declaration.

### ***Workshops***

#### *Group Representative 101*

All members were welcomed to the workshop. Information was shared regarding a Group Representative’s duties and length of term. Group finances and how to allocate them, group inventories and group business meetings (how often, group conscience and items for the agenda) were discussed.

#### *District Representative 101*

Information was shared regarding the role of the DR – creating an agenda, visiting groups, ways to be a mentor, seeking guidance, what to include in group reports.

***Entertainment*** – A skit was performed.

## **SUNDAY, OCTOBER 30, 2011**

The ***meeting opened*** with a Moment of Silence followed by the Serenity Prayer and reading of the Traditions, Concepts and Warranties.

***The 2011 Assembly Host Committee Chairperson*** thanked his Committee for a job well done.

**The Chairperson** reminded everyone claiming expenses through Ontario South to get their claims in ASAP and that all 2011 expense claims must be submitted by January 10, 2012 for the year end. She also reminded everyone to hand in or send in the evaluation sheet.

Since no one put their name forward for Treasurer, the Chairperson asked members to return home and think about whether or not this might be an opportunity for them to get involved at the Area level. She also asked members to spread the word that we need a Treasurer and that resume's should be submitted to her within the next couple of weeks. The Executive will consider all resumes at their next Executive meeting - the weekend of November 18<sup>th</sup>. If and when a qualified Al-Anon member is appointed, they will become the Interim Treasurer until Assembly 2012, when there will be an election for the Treasurer's position.

**Trillium** – there was a draw for 2 nights at the hotel.

**Ask-It-Basket:** Answers were provided to the questions and will appear in the December issue of *OpenLines*.

**Delegate's Update** – The Delegate showed the new home page on the WSO website, [www.al-anon.alateen.org](http://www.al-anon.alateen.org), and the latest PSAs (Public Service Announcements). She informed everyone who the Trillium 2013 Chair will be.

An **Open Mic** followed.

The meeting ended at 9:30AM with the Al-Anon Declaration.

**THANK YOU for your participation.....**